

CHARTER SCHOOL OF INQUIRY

Governance Committee Meeting Minutes
Meeting Date / Time: June 27, 2021 4:30pm

Minutes Recorded By: J. Peters

Committee Chair	Jan Peters			
Committee Members	Name	Present	Excused	
	John Sheffield	X		
	Lynn Monin	X		
	Val Nolan	X		
	Latise Hairston	X		
MEETING AGENDA, MINUTES AND ACTION ITEMS				
Agenda Item	Discussion	Action Item	Responsible Party	Due Date
Status of HOS evaluation goals with Andy Steck	Committee Members reviewed the 2021 HOS goals and results with Andy	Based on the Danielson instrument the Trustees must evaluate John’s annual performance Governance Committee will focus on the goals set for 2021-2022 with Andy	Governance Committee	Upcoming board meeting TBD

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Update on Executive Assistant position to the Board	Contract agreement with Remedy	Lynn and Jan will follow up	Lynn	Prior to next Governance committee meeting 8-17-2021
Board Oversight and Governance-Benchmark 6	Consultant evaluation forms must be completed by Board members on Consultants CSI contracted	John and Lynn will identify all the vendors they must evaluate and provide list to Governance committee so we can add those we must evaluate		Prior to next Governance committee meeting 8-17-2021
Board of Trustees Recruitment pipeline	Members discussed the best means for recruiting potential board members now John suggested reviewing a Community Partners list	Review Community Partners List	Governance Committee	Next Governance committee meeting 8-17-2021

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Agenda Item	Discussion	Action Item	Responsible Party	Due Date
Meeting Adjourned	Approximately 5:45 pm		Next Meeting	July 20, 2021