



Charter School of Inquiry

Subject Matter List Pursuant to New York Public Officers Law § 87(3) (c)

The Charter School of Inquiry (CSI) is required to maintain a reasonably detailed current list by subject matter of all records in its possession. For purposes of meeting this mandate, CSI has the following records in its possession, although not all of these documents are subject to FOIL requests.

Record Titles:

- Administrative Files
- Audit Reports
- Board Minutes and Agendas
- Board Policy Manual
- Union Contracts
- Administrators' Contracts
- Annual Budget
- Independent Audit Reports
- Financials
- Accounts Payable
- Accounts Receivable
- Payroll
- Vendor Agreements
- Facility Leases
- Fire Code Compliance Records and Annual Fire Inspections
- Certificates of Occupancy
- Personnel Records
- Grievance Files
- Arbitrations
- Resumes
- Certifications of Staff
- Criminal Background Checks of Staff
- Student Attendance, Academic, Health, and Discipline Records
- Staff Attendance Records
- Staff Discipline Records
- School Safety Plans
- Annual Reports Submitted to the Charter School Authorizer (CSO)
- Site-visit Reports from CSO
- The CSI Charter Application
- FOIL Request Appeals