



Charter School of Inquiry (CSI)

Annual Meeting Minutes

August 6, 2019

- 1. Call to Order.** The annual meeting of the Board of Trustees (the “Board”) of the Charter School of Inquiry (the “School”) was called to order by Helene Kramer, the presiding officer, on August 6, 2019 at 4:47 pm at the Charter School of Inquiry, 404 Edison Street, Buffalo, New York 14215.

Trustees present: Helene Kramer, Michelle Lane, Deborah Porter, Jody Sirianni, Melissa Stadler, Morgan Williams-Bryant

Trustees excused: Peter Dow, Betty Evans, Bruce Haydon

Prospective trustee: Melvin Bankhead, III

Head of School: John Sheffield

Board Counsel Steven Polowitz

- 2. Proof of Public Notice**

Pursuant to the Open Meetings Law, Helene Kramer shared a notarized affidavit listing the places where the Notice of Meeting for the meeting held on August 6, 2019 was posted and a list of media outlets who were asked to publicize the meeting on their community calendars or in their print notices. This notarized affidavit will be kept on file.

- 3. Trustee Elections.**

- a. Slate Presented:** The terms of four trustees – Helene Kramer, Betty Evans, Deborah Porter, and Melissa Stadler expire in August 2019. The term of Michelle Lane, Parent Representative, expires in August 2019, A motion to re-elect Helene Kramer, Betty Evans, Deborah Porter and Melissa Stadler to three- year terms, which expire in July 2022, and to re-elect Michelle Lane, Parent Representative, to a two year term expiring in July 2021 was made by Deborah Porter, seconded by Melissa Stadler and approved unanimously by the trustees.

- b. Nominations from the floor.** No nominations from floor.

- 4. Board Officer Elections**

- a. Slate Presented:** The Chair presented the following slate of officers for board consideration:

Chair	Helene Kramer
Vice Chair	Peter Dow
Secretary	Michelle Lane
Treasurer	R. Bruce Haydon

b. Nominations from the floor: None.

The Board voted on the final slate of officers. A motion to accept the slate was made by Jody Sirianni, seconded by Michelle Lane and approved unanimously by the trustees.

5. Resolution to Appoint Board Committees for 2019-20

The resolution to appoint committee chairs and members for standing committees in the 2019-20 fiscal year, was made by Melissa Stadler, seconded by Jody Sirianni and approved unanimously by the Trustees. Resolution is attached.

6. Other / New Business. None

7. Adjournment. Having no other business to conduct, Deborah Porter moved that we adjourn the meeting, Melissa Stadler seconded and the motion passed unanimously. The meeting was adjourned at 4:53 pm.

Respectfully submitted by:



Secretary

9/3/19

Date

Michelle Lane