

Charter School of Inquiry (CSI)



Minutes - Special Board Meeting

January 24, 2018

A special meeting of the Charter School of Inquiry's Board of Trustees was held for the purpose of discussing a confidential personnel matter.

1. **Call to Order.** The special meeting of the Board of Trustees (the "Board") of the Charter School of Inquiry (the "School") was called to order by Helene Kramer, the presiding officer, on January 24, 2018 at 4:48 pm at the Charter School of Inquiry, 404 Edison Avenue, Buffalo, NY 14215.

Trustees Present: Peter Dow, Betty Evans, Helene Kramer, Patrick Miner, Pamela Nicastro, Deborah Porter, Jackie Roberson, Jr., Morgan Williams-Bryant

Trustees Excused: Melissa Stadler

Facilitator: Diane Bessel

2. **Proof of Public Notice**

Pursuant to the Open Meetings Law, Helene Kramer shared a notarized affidavit listing the places where the Notice of Meeting held on January 24, 2018 were posted and a list of media outlets who were asked to publicize the meeting on their community calendars, in their print notices or broadcasts. This notarized affidavit will be kept on file.

3. **Executive Session**

Ms. Kramer requested a motion to go into executive session to discuss a confidential personnel matter. Deborah Porter moved, Peter Dow seconded, and the Board voted unanimously to go into executive session at 4:50 pm.

A motion to end executive session was made by Patrick Miner, seconded by Morgan Williams-Bryant and approved by the Board unanimously at 6:43 pm.

Ms. Kramer announced in Open Session that the Board discussed a confidential personnel matter.

4. **APA Solutions Contract.** A motion to approve an APA Solutions contract for coaching/mentoring of Head of School was made by Morgan Williams-Bryant, seconded by Deborah Porter and approved unanimously by the trustees.

5. **Next Meeting.** The next regular monthly board business meeting is scheduled on Tuesday, February 6, 2018 at 4:45 pm in the CSI Conference Room.

6. **Motion to Adjourn..** Motion to adjourn made by Deborah Porter, seconded by Patrick Miner and passed unanimously by trustees. The meeting was adjourned at 6:48 pm.

Respectfully submitted by:

Deborah Porter Secretary

2/6/2018 Date