

Charter School of Inquiry (CSI)



Minutes – Special Board Meeting

January 24, 2017

A special meeting of the Charter School of Inquiry’s Board of Trustees was held for the purpose of discussing a personnel issue.

1. **Call to Order.** The special meeting of the Board of Trustees (the “Board”) of the Charter School of Inquiry (the “School”) was called to order by Helene Kramer, the presiding officer, on January 24, 2017 at 4:51 pm at the Charter School of Inquiry, 404 Edison Avenue, Buffalo, NY 14215.

Trustees present: Luke Collard, Peter Dow, Betty Evans, Helene Kramer, Jackie Roberson

Excused: Deborah Porter

Prospective Trustees Present: Pamela Nicaastro

CSI Staff: Robert Fetter

Facilitator: Diane Bessel

2. **Proof of Public Notice**

Pursuant to the Open Meetings Law, Helene Kramer shared a notarized affidavit listing the places where the Notice of Meeting for January 24, 2017 were posted and a list of media outlets asked to publicize the meeting on their community calendars or in their print notices. This notarized affidavit will be kept on file.

3. **Executive Session.**

Motion for Executive Session. Ms. Kramer asked for a motion to go into Executive Session with trustees, prospective trustees, Head of School and the facilitator. Peter Dow moved, Betty Evans seconded. Motion was approved unanimously by the voting trustees. Board went into executive session at 4:52 pm.

Motion to Adjourn Executive Session. A motion to adjourn Executive Session was made by Melissa Stadler, seconded by Peter Dow and approved unanimously by the voting trustees. Board adjourned Executive Session at 6:40 pm.

Executive Session Report. The Board Chair reported that the board went into Executive Session to discuss a personnel matter.

4. **Next Meeting.** The next regularly scheduled business meeting of the Board is scheduled on February 7, 2017 at 4:45 pm.

5. **Adjournment.** Motion to adjourn made by Luke Collard , seconded by Betty Evans. The Board approved the motion unanimously. The meeting was adjourned at 6:43.

Respectfully submitted by:

Deborah Ann Rorte Secretary 1/27/17 Date