



# Charter School of Inquiry (CSI)

## Annual Meeting Minutes

**July 11, 2017**

- 1. Call to Order.** The annual meeting of the Board of Trustees (the “Board”) of the Charter School of Inquiry (the “School”) was called to order by Helene Kramer, the presiding officer, on July 11, 2017 at 4:48 pm at the Charter School of Inquiry, 404 Edison Street, Buffalo, New York 14215.

Trustees present: Betty Evans, Helene Kramer, Peter Dow, Patrick Miner, Pamela Nicasastro, Melissa Stadler

Head of School: Robert Fetter

Board Counsel Steven Polowitz

- 2. Proof of Public Notice**

Pursuant to the Open Meetings Law, Helene Kramer shared a notarized affidavit listing the places where the Notice of Meeting for the meeting held on July 11, 2017 was posted and a list of media outlets who were asked to publicize the meeting on their community calendars or in their print notices. This notarized affidavit will be kept on file.

- 3. Trustee Elections.**

- a. Slate Presented:** The terms of four trustees – Peter B. Dow, Pamela Nicasastro, Patrick Miner and Jack Roberson, Jr. expire in July 2017. A motion to re-elect Peter Dow, Pamela Nicasastro and Patrick Miner to three- year terms and to re-elect Jackie Roberson, Jr. to a one-year term was made by Melissa Stadler, seconded by Betty Evans and approved unanimously by the trustees.
- b. Nominations from the floor.** No nominations from floor.

- 4. Board Officer Elections**

- a. Slate Presented:** The Chair presented the following slate of officers for board consideration:

Chair	Helene Kramer
Vice Chair	Peter Dow
Secretary	Melissa Stadler
Treasurer	Patrick Miner

- b. Nominations from the floor: Ms. Stadler declined consideration as board secretary for this year. Ms. Deborah Porter's name was put in nomination by Ms. Kramer.

The Board voted on the final slate of officers. A motion to accept the slate, with Deborah Porter as Board Secretary, was made by Patrick Miner, seconded by Pamela Nicastro and approved unanimously by the trustees.

**5. Resolution to Appoint Board Committees for 2017-18**

The resolution to appoint committee chairs and members for standing committees in the 2017-18 fiscal year, was made by Peter Dow, seconded by Melissa Stadler, and approved unanimously by the Trustees. Resolution is attached.

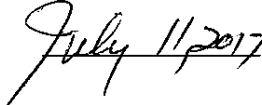
**6. Other / New Business.** None

- 7. Adjournment.** Having no other business to conduct, Melissa Stadler moved that we adjourn the meeting, Patrick Miner seconded and the motion passed unanimously. The meeting was adjourned at 5:08 pm.

Respectfully submitted by:

  
\_\_\_\_\_  
Deborah Porter

Secretary

 Date



## CHARTER SCHOOL OF INQUIRY

### RESOLUTION TO APPROVE STANDING BOARD COMMITTEES

#### Resolution Annual Meeting #2017-071117-5

At a Regular meeting of the Board of Trustees of the Charter School of Inquiry (the School) held on the 11<sup>th</sup> day of July 2017 at 404 Edison Street, Buffalo, New York, a lawful quorum being present, the following Resolution was adopted by the Board of Trustees:

**RESOLVED:** That the **standing committees** of the Board of Trustees will have the following membership during the 2017-18 fiscal year (July 2017 - June 2018):

**Executive Committee:**

Helene Kramer, Chair  
Peter Dow  
Deborah Porter  
Patrick Miner  
Pamela Nicastro

**Audit/Finance Committee:**

Patrick Miner, Chair  
Helene Kramer, member  
Betty Evans, member

**Human Resources/Personnel Committee:**

Pamela Nicastro, Chair  
Deborah Porter, Member  
Melissa Stadler, Member

Board Secretary: Deborah A. Porter  
Deborah Porter

Date: 7/11/2017