



Charter School of Inquiry (CSI)

Annual Meeting Minutes

July 3, 2018

- 1. Call to Order.** The annual meeting of the Board of Trustees (the “Board”) of the Charter School of Inquiry (the “School”) was called to order by Helene Kramer, the presiding officer, on July 3, 2018 at 5:18 pm at the Charter School of Inquiry, 404 Edison Street, Buffalo, New York 14215.

Trustees present: Morgan Bryant-Williams, Peter Dow, Betty Evans, Helene Kramer, Patrick Miner, Melissa Stadler

Excused: Deborah Porter, Stephanie Adams

Head of School: John Sheffield

- 2. Proof of Public Notice**

Pursuant to the Open Meetings Law, Helene Kramer shared a notarized affidavit listing the places where the Notice of Meeting for the meeting held on July 3, 2018 was posted and a list of media outlets which were asked to publicize the meeting on their community calendars or in their print notices. This notarized affidavit will be kept on file.

- 3. Trustee Elections.**

- Slate Presented: The terms of two trustees – Morgan Williams-Bryant and Stephanie Adams expire in July 2018. A motion to re-elect Morgan Williams-Bryant and Stephanie Adams to three- year terms was made by Peter Dow, seconded by Betty Evans and approved unanimously by the trustees.
- Nominations from the floor. No nominations from floor.

- 4. Board Officer Elections**

- Slate Presented: The Chair presented the following slate of officers for board consideration:

Co-Chairs	Helene Kramer and Morgan Williams-Bryant
Vice Chair	Peter Dow
Secretary	Stephanie Adams
Treasurer	Patrick Miner

b. Nominations from the floor. None.

The Board voted on the final slate of officers. A motion to approve the slate as presented was made by Betty Evans, seconded by Melissa Stadler and approved unanimously by the trustees.

5. Resolution to Appoint Board Committees for 2018-19

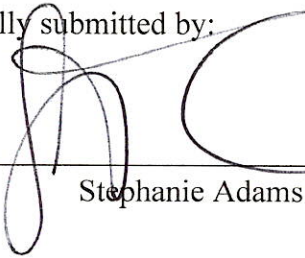
The resolution to appoint committee chairs and members for standing committees in the 2018-19 fiscal year, was made by Melissa Stadler, seconded by Peter Dow, and approved unanimously by the Trustees. Resolution is attached.

6. Other / New Business.

a. Disclosure of Financial Interest. Ms. Kramer requested each board member to complete the Disclosure of Financial Interest form as required annually.

7. Adjournment. Having no other business to conduct, Peter Dow moved that we adjourn the meeting, Betty Evans seconded and the motion passed unanimously. The meeting was adjourned at 5:28 pm.

Respectfully submitted by:



Stephanie Adams

Secretary

9/11/18 Date